

JEFF LANDRY
GOVERNOR



KEVIN J. DELAHOUSSEY
LHC EXECUTIVE DIRECTOR

Louisiana Housing Corporation

An audio-video recording of these proceedings is available upon request by contacting the LHC

LHC Board of Directors

Administration Committee Meeting Minutes

Tuesday, January 07, 2025

**LHC Building, V. Jean Butler Board Room
2415 Quail Drive
Baton Rouge, LA 70808
3:00 P.M.**

Committee Members Present

Administration Committee Chairwoman Jennifer Vidrine
Official Delegate Renee' Fontenot Free obo Louisiana State Treasurer John C. Fleming

Committee Members Absent

Christian Gil
Willie Rack

Board Members Present

Board Chairman Stephen I. Dwyer
Sarah E. Collier
Wendy D. Gentry
Brandon O. Williams
Richard A. Winder

Board Members Absent

Board Vice-Chairwoman Tonya P. Mabry
Alfred E. Harrell, III
Steven J. Hattier
Kristen C. O'Keefe

Staff Present

Barry E. Brooks
Kevin Delahoussaye
Jacques Ambers
Leslie Chambers

Administration Committee Meeting Minutes

Tuesday, January 07, 2025

Page 2 of 5

Brenda Evans
Christine Rozas
Donna Deculus
Bridgette Richard
Thomas Bates
Plezetta M. West
Nakesla Blount
Tasha Joseph
Darlene Fields
Lauren Holmes
Dione Milton
Collette Mathis
John Ampim
Michael Vice
Breanne Bizette
Jatis Harrington
Winona O'Connor
Todd Folse
Michelle Redler

Others Present

See Sign-In Sheet

CALL TO ORDER

Administration Committee Chairwoman Jennifer Vidrine called the meeting to order at 3:41 P.M.; Board Secretary Barry E. Brooks called the Roll; there was a quorum.

APPROVAL OF MINUTES – December 10, 2024

Next item discussed was the approval of the Minutes from the December 10, 2024 Administration Committee Meeting.

On a motion by Committee Member Renee' Fontenot Free and seconded by Board Member Wendy Gentry, the Minutes of the December 10, 2024 LHC BOD Administration Committee Meeting were unanimously approved, as distributed.

PUBLIC COMMENTS

None.

ADMINISTRATION COMMITTEE CHAIRMAN'S REPORT

AC Chairwoman Vidrine welcomed everyone and thanked them for attending the Administration Committee Meeting.

Madam Chair welcomed newly appointed LHC Executive Director Kevin J. Delahoussaye.

AGENDA ITEM #5 – ACT 393 and LHC BYLAWS

Next item discussed was regarding the resolution approving LHC Bylaws changes pursuant to Act 393 regarding conducting meetings via electronic means.

The matter were introduced by Secretary Brooks.

Additional information on the matter was provided by Alesia Ardoin, Board Counsel with Sexton Law Office, noting that such would numerate to one-third of the Regular Meetings, that should would provide for ADA accomodations for any Board Member or Public Member, and that additional time would be needed to familiarize the new LHC Executive Director and Executive Management Team on the specifics of the matter so as to formulate a plan for implementation thereof.

Secretary Brooks and Ms. Ardoin suggested to the Committee that for calendar 2025 it might be best to consider pre-scheduling no more than four (4) Full-Virtual Meetings, clearly noting that even with a FVM there would still need to be an 'anchor' meeting with a Presiding Officer on-site, that a few 'test-runs' would be suggested to make sure everyone's internal and external equipment was working properly, etc.

On a motion by Committee Member Renee' Fontenot Free and seconded by Board Member Sarah Collier, the Administrative Committee approved the Resolution to Amend the LHC Bylaws (Previous Notice was given on December 11, 2024) reflective of Act 393 from the 2023 Regular Session regarding conducting meetings via electronic means; and providing for other matters in connection with the foregoing; be submitted FAVORABLY to the Full Board at the January 08, 2025 BODM for approval. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.

AGENDA ITEM #6 – LHC CFO

Next item discussed was regarding an update from the Task Force overseeing the hiring of the LHC CFO.

The matter were introduced by Secretary Brooks.

Additional information was Task Force Chairwoman Sarah Collier, noting that currently there were no viable candidates.

AGENDA ITEM #7 – PROPOSED BYLAWS CHANGE

Next item discussed was regarding the Proposed Bylaws Changes regarding authorizing the Board to appoint the LHC CFO.

The matter were introduced by Secretary Brooks.

Additional information on the matter was provided by Madam Chair.

It was moved by Committee Member Sarah Collier and seconded by Committee Chairwoman Jennifer Vidrine that the Administration Committee recognize the authority of the LHC Executive Director to hire an LHC Chief Financial Officer, subject to Board approval. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.

AGENDA ITEM #8 – CONTRACT FOR LAW OFFICES OF R. GRAY SEXTON

This item was **WITHDRAW** prior to the Meeting.

AGENDA ITEM #9 – CHDOs

Next item discussed was regarding CHDOs matters.

The matter were introduced by Secretary Brooks.

Additional information was provided by Madam Chair.

Additional information was provided by LHC Chief of Multifamily Production Louis Russell, noting that 12 CHDOs had been approved for 2023 Operating Funds.

CMP Russell also noted that the next CHDO Quarterly Meeting would be scheduled before the end of February 2025, and that he was receiving good feedback and input from the CHDOs.

CMP Russell also noted that the CHDO University, originally initiated by former LHC Director of Governmental Affairs Jarvis Lewis, was pending further input from the CHDOs.

Administration Committee Meeting Minutes

Tuesday, January 07, 2025

Page 5 of 5

Mr. Sweazy provided additional information, advising that 5% of funds are set aside for CHDO Allocations, and that there were 21 authorized LHC CHDOs.

Madam Chair requested "...Don't make CHDOs the sacrificial lamb when reviewing the LHC FY25 Operating Budget..."

ADJOURNMENT

There being no other matters to discuss, Committee Chairwoman Jennifer Vidrine moved for adjournment. There being no discussion or opposition, the motion passed unanimously.

The Administration Committee Meeting adjourned at 4:06 P.M.

Board Secretary, Barry E. Brooks